## ELECTION OF OFFICERS

The board shall have the following officers: president, vice president and secretary. In addition, the board shall have a legislative representative.

## President and Vice President

At the first regular meeting at which newly elected board members are seated in election years and at the first regular meeting in December in non-election years, the board shall elect from among its members a president and vice president to serve one-year terms. The election shall be approved by roll call vote by not less than three (3) members of the board.

Officers shall not be elected following the appointment of a director to fill a vacancy on the board unless a majority of the board is appointed. If a board member is unable to continue to serve as an officer, a replacement shall be elected immediately. In the absence of both the president and the vice president, the board shall elect a president pro tempore who shall perform the functions of the president during the latter's absence.

## Secretary

The superintendent shall act as board secretary. In order to provide a record of the proceedings of each meeting of the board, the superintendent shall appoint a recording secretary of the board.

## Legislative Representative

In even-numbered years in June, the board shall elect from among its members a legislative representative to serve a two-year term. The election shall be approved by roll call vote by not less than three (3) members of the board.

## Order of Business

The normal order of business shall be modified for the election of officers by considering the following matters as the first order of business after the meeting is called to order.
A. Welcome and introduction of newly-elected board members by the president.
B. Call for nominations for president to serve during the ensuing year.
C. Election of a president.
D. Assumption of office by the new president.
E. Call for nominations for vice president to serve during the ensuing year.
F. Election of a vice president.

Duties of Board Officers and Board Members<br>Secretary<br>Board Meetings, Quorum, and Conduct

Legal References: RCW 28A.400.030
28A. 330.010
28A. 330.020
28A.330.050
29.13.050

Superintendent's duties
Board president, vice president, secretary
Certain board elections, manner and vote required - Selection
Duties of superintendent as secretary Commencement of terms of city, town and district officers elected - Organization of district boards of directors

